

Shadow Brook Swim Club
Minutes of Board of Directors Meeting – March 28, 2007
Shadow Brook Pool

(Board Members present: Jody Tempel, Patrick Smith, Rodney Whitefield, Doug Newton, Will Todd. Others present: Mary Nicholson for first part of the meeting, thru Item B)

A. Open. Patrick opened meeting at 7:14 pm.

B. Pool. Mary.

1. Swim Lessons. These should be able to be filled. Swim team coaches can teach private lessons, and don't have to be a registered lifeguard at the pool.
2. Pool Times. It was agreed that swim team practice would be 7:00 am to 10:15 am. Swim lessons would be from 10:30 am to 1:00 pm, in half-hour increments. Group lessons would be from 10:30 am to 12:30 pm, while private lessons would be from 12:30 pm to 1:00 pm. The pool will open to the public at 12:30 pm, overlapping with the private lesson period.
3. It was reported that there's at least 18 new children 8 and under waiting for swim lessons.
4. Swim team pre-season swim lesson program. Will be held the week of 4/16/07. Monday, Tuesday, Thursday, Friday. It was noted that the instructors are not really employed by Shadow Brook.
5. Problems: a. Bathroom lights don't turn on. b. Stall in ladies bathroom doesn't flush. c) Shower handle missing.
6. Photographer. We have a new photographer. Photo shoot May 24th. Can benches be removed for group photo? It was decided that isn't a good idea, mainly because the bolts may break off when being removed.
7. Lifeguard Dates. Need lifeguards 5/20/07 from 12:00 noon to 5:00 pm. Also 5/24/07 from 5:00 pm to 8:00 pm.
8. Backstroke flags. It was suggested that they have the word "Sharks". Moreover, if a shark logo is available, it would be nice to put that on either side of the word.

C. Associate Membership. Will & Doug. We have five proposed Limited Use Membership applications. One was denied; that family will be kept as a Full Associate Member. Patrick will call that family and let them know. That brings the total Full Associate number to 66, which we will maintain for only one year. Will will use the Waiting List to find a new Limited Use Member to take the place of the family denied Limited Use Membership. Patrick was given contracts to sign. The Waiting List is down to 18. [Secretary Note 4-4-07: The number of 66 Associate Members was found to be incorrect due to a misunderstanding. We will have only 65 Full Associate Members and 5 Limited Use Members after calling is completed]

D. Finances. Doug.

1. Cash Reserve Requirement Calculation. Two projections of cash reserves for 2007 through 2018 were presented, a "high end" and a "low end". Both showed that our reserves were inadequate. More research is needed.
2. Parking lot. Rodney pointed out that we need to identify handicap parking spaces. It was agreed that we should do this, quickly. We should get 2 to 3 estimates.
3. Dues. Because 1) we haven't raised dues for five years, 2) a number of neighboring home owner associations have dues lower than ours, and 3) projections of cash reserves are inadequate, the motion was made to raise dues \$25.00 (from \$300.00 to \$325.00). Seconded and passed unanimously.

4. Budget. Statement of Operations Trend for fiscal years 02, 03, 04, 05, and 06, along with 2007 fiscal year budget, presented. Statement of cash flows trend presented for fiscal years 04, 05, 06, 07, as well as 2008 budget, presented. Trended Balance Sheets – Assets / Liabilities & Equity presented for fiscal years 03, 04, 05, 06, and 07.

E. Pool. Rodney

1. Swim Team Lessons. Motion made to increase all lessons \$5.00/week: Private from \$75.00 to \$80.00, Group (Members) from \$65.00 to \$70.00, Group (Non-members) from \$80.00 to \$85.00. Seconded and passed unanimously.
2. Swim Team Teacher wages. Discussion of raising wages tabled.
3. We discussed the web site wording regarding Private Parties. Rodney distributed proposed wording and redlines made. Private parties over 30 people must be held outside regular pool hours. Rate is \$100.00 per 50 people. Private parties of more than 30 people are only scheduled in June, July, and August. Other requests may be sent to the VP, Pool.
4. Pool Entrance. Proposal made to offer Manuel \$30.00 to \$40.00 per month for expanded service: Water entrance way plants and median plants. Seconded and passed unanimously.
5. Guard applications. We have more applicants than positions. Andrew is handling interviewing and assuring that they are certified.

F. Minutes. Proposal made to accept secretary minutes from February 27, 2007. Seconded and passed unanimously.

G. Upcoming. Spring Meeting: first choice is May 14 – 17. Next week is choice # 2. We should have a Budget Review, with Q&A. Splasher: April 4 is deadline for articles; could be delivered April 14 or 15.

H. Adjourn. Patrick adjourned meeting at 10:29 pm.

Respectfully Submitted,
Will Todd, Secretary