## ALLEN & COOK, INC. CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors Shadow Brook Swim Club and Homeowners Association

We have reviewed the accompanying balance sheet of Shadow Brook Swim Club and Homeowners Association as of February 29, 2008, and the related statements of revenues, expenses, and changes in fund balance and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Shadow Brook Swim Club and Homeowners Association.

A review consists principally of inquiries of Association personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

The supplementary information about future repairs and replacements not a required part of the basic financial statements but is supplementary information required by the American Institute of Certified Public Accountants. We have compiled the supplementary information from information that is the representation of management of Shadow Brook Swim Club and Homeowners Association, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Allen + Cosh Inc. September 28, 2008

## Shadow Brook Swim Club and Homeowners Association

Balance Sheet February 29, 2008

		perating Fund	Replacement Fund	Total <u>Funds</u>
ASSETS:  Cash and cash equivalents Accounts receivable - members Investment in certificates of deposit Prepaid insurance Property and equipment, net of accumulated	\$	24,684 3,857 3,333	54,591	24,684 3,857 54,591 3,333
depreciation of \$167,030	_	115,807		115,807
Total Assets		147,681	<u>54,591</u>	202,272
LIABILITIES AND FUND BALANCES:		1 204		1 204
Accounts payable Other liabilities	_	1,304 613		1,304 613
Total Liabilities		1,917		1,917
Fund Balances		145,764	54,591	200,355
Total Liabilities and Fund Balances	\$	147,681	54,591	202,272

## Shadow Brook Swim Club and Homeowners Association

Statement of Revenue and Expenses and Changes in Fund Balances Year Ended February 29, 2008

		Operating Fund	Replacement Fund	Total Funds
REVENUE:				
Regular assessments (Note B)	\$	87,007	16,343	103,350
Associate member dues		32,095		32,095
Swim lessons		36,355		36,355
Interest on savings (Note A-3)			1,333	1,333
Other income	_	42,210	· ,	42,210
Total Revenue		197,667	17,676	215,343
EXPENSES:				
Swim team expense		15,744		15,744
Insurance		20,497		20,497
Legal and accounting		8,665		8,665
Other administrative expenses		22,035		22,035
Depreciation		4,090		4,090
Gas and electricity		16,641		16,641
Water and sewer		5,064		5,064
Garbage removal		3,040		3,040
Other utilities		901		901
Landscape maintenance		7,178		7,178
Pool service and supplies		18,860		18,860
Swim lessons		16,588		16,588
Payroll expense		39,125		39,125
Payroll tax		5,795		5,795
Street maintenance		1,750		1,750
Other common area maintenance	_	2,210	16,343	18,553
Total Expenses	_	188,183	16,343	204,526
Excess (deficiency) of revenue over expense		9,484	1,333	10,817
Beginning fund balance	_	136,280	53,258	189,538
Ending fund balance	\$_	145,764	54,591	200,355

## Shadow Brook Swim Club and Homeowners Association

Statement of Cash Flows Year Ended February 29, 2008

	Operating Fund	Replacement Fund	Total Funds
Cash Flows From Operating Activities: Excess (deficiency) of revenue over expenses	9,484	1,333	10,817
Adjustments to reconcile net income to net cash provided by operating activities: (Increase) - Decrease in:			
Accounts receivable	(864)		(864)
Prepaid insurance	140		140
Other assets	4,090		4,090
Increase - (Decrease) in:			
Accounts payable	374		374
Other liabilities	100	<del></del>	100
Net cash flows from operating activities	13,324	1,333	14,657
Cash Flows From Investing Activities: Purchase of certificates of deposit	<u></u>	(1,333)	(1,333)
Net cash flows from investing activities		(1,333)	(1,333)
Net increase(decrease) in cash	13,324		13,324
Cash at beginning of year	11,360		11,360
Cash at end of year	24,684		24,684

## (A) - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

#### (1) Organization

The Association was incorporated May 13, 1968, to provide for the orderly maintenance, preservation, and architectural control of the common areas within the development, which consists of 318 single family homes located in the City of San Jose, California, including pool, pool buildings and grounds.

The Association derives its authority and responsibilities from its Declaration of Covenants, Conditions and Restrictions. An elected Board of Directors makes most policy decisions and oversees daily operations, but major decisions are referred to the general association membership if required by the governing documents.

Membership in the Association is mandatory for homeowners. Voting members consist of all owners. Each owner is obligated to pay annual assessments to the Association to support its operations and purposes.

A three person Architectural Control Committee assists the Board in evaluation of homeowner request for changes to the exterior structure of homes. The Architectural Control Committee also with Board approval enforces policies passed and revised from time to time which promotes the general upkeep and aesthetic qualities of homes and common areas within the boundaries of the Association

#### (2) Funds

Since the Association is a not-for-profit organization, the accompanying financial statements have been prepared using a fund method of accounting. Under this method of accounting, funds are separated into two categories, operating funds and replacement funds. Operating funds are those whose disposition is at the discretion of the Board of Directors and are generally used for regular operating expenses. Replacement funds are those funds that have been limited to specific purposes by the membership or the Board of Directors.

## (A) - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES-Continued

#### (3) Interest Earned

It is the policy of the Board of Directors that interest earned on restricted savings is restricted and is transferred to the replacement fund when earned.

#### (4) Capitalization Policy and Depreciation

Property and equipment are being depreciated over their useful lives using the straight line method. This policy of capitalization extends to buildings, property and equipment capitalized prior to 2001. After that period the Association follows the industry wide practice of not capitalizing and charging directly to the operating or replacement fund in the period incurred.

#### (5) Statement of Cash Flow Information

For purposes of the Statement of Cash Flows, the Association considers all short-term investments with maturity at date of purchase of three months or less to be cash equivalents.

#### (6) Assessments Receivable

Association members are subject to monthly assessments to provide funds for the Association's operating expenses, future capital acquisitions, and major repairs and replacements. Assessments receivable at the balance sheet date represent fees due from unit owners. The Association's Declaration provides for various collection remedies for delinquent assessments including the filing of liens, foreclosing on the unit owner, and obtaining judgment on other assets of the unit owner.

#### (7) Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### (B) - REGULAR ASSESSMENTS

During the fiscal year ended February 29, 2008, regular annual assessments were payable to the Association in an annual installment of \$325 per unit.

The annual budget and owners' assessments are determined by the Board of Directors and the homeowners. Annual budgets are approved and assessments are divided between the operating fund to meet normal operating costs and contributions to the replacement funding program.

Delinquent assessments may be secured by a lien on the property against which the assessments are made, and the Association has the power to foreclose the property of any owner who fails to pay assessments.

It is the Association policy that any excess operating funds at the end of a fiscal year be applied to the following year's assessment.

#### (C) - RESTRICTED FUNDS AND REPLACEMENT FUNDING PROGRAM

Restricted funds represent amounts designated for specific uses by the membership or Board of Directors; generally these funds are set-aside in interest bearing accounts to be retained for the designated purpose. Restricted replacement funds are amounts to be spent on future repair and replacement of selected Association common areas.

A long-term, formal funding program is one that is based on a study that identifies specific common area components such as roofs, streets, paint, decks, etc., the expected replacement costs and expected remaining service lives of each, and provides a plan for accumulating over time the funds that will be needed to replace each major item at the time that replacement becomes necessary.

An independent formal study to determine the adequacy of the current funding program for the replacement of selected Association common area components was conducted by Board of Directors in 2004. The 2008/2008 budget, which was approved by the Board of Directors in May 2007, incorporates the current funding requirements determined by the study.

## (C) - RESTRICTED FUNDS AND REPLACEMENT FUNDING PROGRAM-Continued

Actual expenditures may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right, subject to member approval, to increase regular assessments or levy special assessments, or it may delay major repairs and replacements until funds are available.

#### (D) - INCOME TAXES

Shadow Brook Swim Club and Homeowners Association is an exempt organization under Section 501(c)(7) of the Internal Revenue Code. The Association is required to file the appropriate tax forms for this type of entity

#### (E) - PROPERTY AND EQUIPMENT

Property and equipment are recorded at cost and consist of the following

Land Buildings and Structures Furniture and Fixtures Machinery and Equipment	\$ 30,000 161,105 11,615 80,117 282,837
Less Accumulated Depreciation	 (167,030)
	\$ 115,807

# Shadow Brook Swim Club and Homeowners Association Supplementary Information On Future Major Repairs And Replacements (Unaudited) February 29, 2008

The Board of Directors conducted a study in 2004, to estimate the remaining useful lives and the replacement costs of the components of common property. The estimates were based on future replacement costs at the date of the study. Estimated currents replacement costs have been adjusted to reflect a 3% inflation factor between the date of the study and the date that the components will require repair and replacement. A 2% after tax interest rate has been applied to the cash flow.

The following table is based on the study and presents significant information about the components of common property.

•	Estimated	
	Remaining	Estimated Current
Components	Useful Lives	Replacement Costs
Building "A"		\$
Roof	50 yrs	69,000
Painting	7 yrs	5,000
Bathrooms	10 yrs	10,000
Pump Room		
Heaters	10 yrs	9,800
Filtering System	10 yrs	8,200
Chlorinator	10 yrs	5,800
Building "B"		
Roof	50 yrs	52,000
Painting	7 yrs	5,000
Pool Ground		
Re-plaster pools	8 yrs	32,500
Replace gazebo	15 yrs	24,500
Replace concrete deck	40 yrs	50,000
Replace fence	10 yrs	10,000
Seal / resurface parking lot	2-30 yrs	17,800
Pool deck maintenance / pool covers	1-10 yrs	5,000
Total		\$ <u>304,600</u>

The Association uses the cash flow method of funding the replacement fund. Under the cash flow method, the funding for each individual component is not separately calculated. The actual fund balance at February 29, 2008 is \$54,591 with expected contributions of \$17,000 for the year ending February 28, 2009.