

Shadow Brook Swim Club Homeowners' Association
Minutes, Board of Director's Meeting
February 12, 2013

Location: Bret Harte Middle School, San Jose CA

Board of Directors - Attendees:

President: Patrick Smith, **V.P. Social:** Staci Tenczar; **Secretary:** Lydia McClure, **Treasurer:** Henry Blankenheim, **V.P. Pool:** David Lang, **V.P. Communications:** Peter Contini

ACC Attendees: Don Hale

- 11 Homeowners in Attendance, a total of 17 homeowners attended the meeting for at least some portion of the proceedings

Call to Order: 7:04 pm

Board Positions - 2013

Patrick Smith – President
Henry Blankenheim – Treasurer
David Lang – Vice President, Pool (confirmed following meeting adjournment)
Peter Contini – Vice President, Communications
Lydia McClure – Secretary
Staci Tenczar – Vice President, Social

Agenda

Welcome and Introductions
Safety and Crime Prevention Presentation & Q&A
Homeowners' Discussion on Safety/Crime
Finance Update
Facility/Pool Readiness

- a. Hiring Process
- b. Swim lessons/Swim Team –significant changes?

Open Floor
Close of meeting

General Information

- President's welcome and introduction of Safety/Crime speakers, **Captain Porter, SJPD** and **Mini Le, Almaden Valley South Neighborhood Watch Crime Prevention Program**
- Minutes of January 9, 2012 meeting are available on website
- **Overview of Captain Porter's Presentation**
 - **Car break ins** – Increased activity in Almaden Valley, Cupertino and Saratoga. Most active between 2 -4:00 am. Equipped with police scanners. Vulnerable- unlocked vehicles, GPS holder in car and visible, iPhone or cellphone charger, backpacks. Keep cars clean and locked

- **Residential burglaries** – Recent issues in Evergreen with truants. 20-30 year olds knocking on doors and entering homes through garage or rear access if no answer. Target items like wallets, jewelry, iPad, cameras.
 - Residential package thefts- With backpacks following UPS/FedEx and pickup packages
 - Burglaries and home invasions – looking for money, narcotics
- **Recommend Neighborhood Watch** to show presence in community and agreement among neighbors to watch and report if activity is observed.
- **Reporting is encouraged when crime occurs.** Ensure that homeowners know what numbers to call : 911 or 1-408-277-8911; 311 or 1-408-277-8900 and report or use of www.sjpd.org. Property crimes and incidents can be submitted online and tracked at myneighborhood.net
- **Overview of Minh Le’s Neighborhood Watch Presentation:**
 - **Home burglaries-**
 - Frequently committed by 13-17 year olds from 9:00 am – 4:00 pm . What does your home communicate by external presence? Does it look occupied?
 - **Car burglaries –**
 - Vehicle thefts and burglaries at highest between 11pm-4:00 am
 - **TIPS:**
 - Make home look occupied 24/7 (open blinds, turn on radio talk show; utilize barking dog alarm, install exterior motion sensor, light perimeter and then motion sensor
 - Lock side gates at bottom and top
 - Lock entry from garage to house
 - Reinforce exterior door locks to longer strike plates and screws
 - Install peepholes and talk through door instead of opening if visitor is not known
 - Engrave electronics and valuables with CDL# (equipment available at library)
 - Log serial #s of property
 - **Neighborhood Watch** – Highly encouraged but not recommended as effective to establish neighborhood watch for all Shadow Brook households. Recommend a maximum of 10 households all in view of your home. Minh Le can be resource to help neighbors kick off and establish a neighborhood watch. Mini.le@sanjoseca.gov
- **Safety Open Discussion –**
 - **Pool area –**
 - Suggestion to review and enhance lights and motion sensors at pool
 - Suggestion to install tire guard mechanism at entrances to parking lot when root damage in parking lot is addressed to prevent cars cutting through and entering parking lot
 - Suggestion to invest in chains and put the chains up to prevent gathering or unsafe traffic coming through pool parking lot
 - Suggestion and discussion of establishing block captains or a framework for groups of adjacent homeowners to initiate neighborhood watch. Although there was not a motion or call for vote the attendees agreed that this initiative

could best be driven by small groups of neighbors based on safety briefing materials from the website

- **Private Security Firm for Shadow Brook**
 - *President Smith stated that he had received two estimates from private security firms for nightly patrols of Shadow Brook similar to the services established by Almaden Winery Neighborhood Association. Quotes for this service range from \$500.00 to \$1,000.00/month. for Shadow Brook.. The President acknowledged and thanked Kevin Krause for obtaining the information and bids on the security patrols. There was no motion or vote on this item.*

Finance Review and Update

- There was no Finance Update at the meeting

ACC Update

- There was no ACC update at the meeting

Pool Update

- There was no Pool update at the meeting

Communications Update

- There was no Communications update at the meeting

New Business

- A homeowner announced an upcoming meeting at the Water District Offices on March 13, 2013, where proposed changes to Almaden Lake to address continued mercury presence and bird pollution will be discussed.
- A homeowner raised the question if Shadow Brook board meetings were open to homeowners. Response: Homeowners are encouraged to attend Board meetings and participate in issues regarding our neighborhood. Notices are posted in the Splasher , the website and on signs posted in the neighborhood.
- Don Hale from ACC confirmed that there are 5 sign areas in the neighborhood. President Smith remarked that there may be additional signage needed in Camden/Winterset Way area.

The President adjourned the meeting at 8:50 pm.

Respectfully submitted:

Lydia McClure