



***Board Meeting***

**Agenda**

December 1, 2020

7:00 PM

- A. PRESIDENT – David Heindel
  - 1. Open Meeting, note start time
    - a. Confirm that meeting is limited to our 318 HOA members
    - b. Introduce Board Members and ACC members in attendance
  - 2. Secretary to confirm Board quorum
  - 3. 2021 Member Billing process
  - 4. 2020 Year End Budget
    - a. 2021 Budget
  - 5. Master Calendar for 2021
  - 6. ADP Services Replacement
  
- B. SECRETARY – Tracy Rodriguez
  - 1. Board to ratify minutes from last meeting
  
- C. POOL – Kevin Ryan
  - 1. Security camera discussion/vote
  - 2. Key FOB discussion/vote
  - 3. Comcast phone & internet status
  - 4. Filter repairs
  - 5. Electrical problems and lights
  - 6. Capital improvements reserve budget
  - 7. Insurance
  
- D. SOCIAL – Meera Desai
  - 1. Holiday Lights Contest (Meera & Steve)
  - 2. Holiday Tree pick ups
  - 3. Red Bow brigade
  - 4. Food Trucks
  
- E. COMMUNICATIONS – Steve Ferree
  - 1. Monthly email
  - 2. Splasher
  - 3. Website

- F. TREASURER – Karen Rockwell
  - 1. QuickBooks Online conversion
  - 2. Current financial statement status
  - 3. Treasurer duties transition

G. New Business

H. Adjourn, note time

- I. Closed session (Separate call)
  - 2. Accounts Payable
  - 3. Associate Member Charge for 2021