



Board Meeting

Minutes

January 12, 2021

7:00 PM

(Ratified 2102.09)

President:	David Heindel
VP Social:	Meera Desai
VP Pool:	Kevin Ryan
Secretary:	Tracy Rodriguez
Communications:	Steve Ferree
Treasurer:	Zhiyun Zheng

The Board Meeting was held via Zoom due to Covid 19 restrictions

Called to Order: 7:03 PM by Secretary

There were 18 people in attendance including the Board

Board Quorum was called at 7:04 PM by Secretary

PRESIDENT – David Heindel

- ACC discussion - We are looking for 3 additional members to join the ACC for a total time commitment of 20 hours per year.

SECRETARY – Tracy Rodriguez

- Board ratified notes from previous Board Meeting on December 1, 2020
- ***Vote to confirm Zhiyun Zheng as our new treasurer replacing Karen Rockwell***
 - ***Kevin motioned that ZZ be confirmed as our new treasurer, Meera provided the second, and Motion passed unanimously***
- ***Vote to extend Umbrella Insurance coverage to from \$3M to \$10M***
 - ***Tracy motioned that we extend our insurance coverage to \$10M, Kevin provided the second, and Motion passed unanimously.***

POOL – Kevin Ryan

- Insurance update - Insurance Agent Dan Davis confirmed that we are covered to run the pool without lifeguards.
- Comcast – Need to dig a trench and hope to have work completed by end of Jan.
- Filters -Work to begin on January 19 and target completion is the 22nd. Supposed to be on a 5 year schedule but it had been at least 8 years. Expenditure \$4,000.
- Landscape lights – not working need to be fixed.

- Cameras update -Starting to come in and the work will hopefully be complete by end of Jan. Will now have complete coverage vs. current parking lot and a small portion of the pool. Expenditure \$8,000.
- Future major repairs
 - Electrical – immediate safety issues have been taken care of (Expenditure approx.. \$1600)
- Having a complimentary consultation for all other electrical issues tomorrow
 - Pool resurfacing Budget \$100,000 target December 2021
- Lap Swimming for winter – Begins January 30th. 20 Associate Members will participate for a dues of \$120 for period ending March 31st which will pay for the Covid Monitors. This is a trial to see how it goes.
- Riptide update – practicing regular hours
- Volunteer opportunities – look for in Spring for landscaping and painting

SOCIAL – Meera Desai

- Recap of Holiday activities which were a great success.
- Food trucks will likely continue for the foreseeable future
- Decorating the Cabana for Lunar New Year in February
- Three members who moved in last quarter will be Welcomed this month
- Ideas of socially distanced activities are appreciated

COMMUNICATIONS – Steve Ferree

- General Update – Great reviews on the Splasher and Website from our neighbors

TREASURER – David Heindel for Zhiyun Zheng

- Account shift to WF & QuickBooks Online upload - completed
- 2021 Member Billing process – Reiterated decision to keep the dues the same as last year to make sure we are covered for upcoming large capital expenditures.
- Current financial statement status – Currently \$135K in bank vs. the \$2400 last year at this time. (There was a \$60K pending reimbursement from the pool incident in 2018)
- 2020 Year End Accounting for tax preparation
- 2021 draft Budget - Still working on. Will have a better idea of what to expect in the next few months as so much depends on Covid.
 - Continuing to look for ways to save money as we will be when we get Comcast in to replace our POTS (plain old telephone service) and internet from AT&T, and a new payroll service to replace ADP.
- Reserve Study & Budget for future capital improvements & major repairs – will be working on over the next 3-6 months
- ***Vote to Select Pay.N.Time for 2021 Payroll Services***
 - ***Steve motioned that we convert over to Pay.N.Time on Feb 1st, Kevin provided the second, and Motion passed unanimously.***

New Business - None

Next meeting: Tuesday, February 9, 2021 at 7 PM via Zoom

Meeting adjourned at 7:51 PM