



Board Meeting Minutes

May 17, 2022

7:00 PM

To be Ratified

PRESIDENT – David Heindel

- Opened Meeting at 7:02 PM
- Secretary confirmed Board quorum of 5 of our 6 board members
- There were 6 people in attendance including Cheryl via Zoom
- President's most important tasks during the next several months
 - Find a new attorney
 - Go door to door to neighbors not yet on Condo Control and encourage them to sign up
 - Work with Emre and Condo Control to orchestrate the next election online
 - Work on Election rules with the new attorney
 - AQI Index back on website
 - Engage with a new bookkeeper to take over Quick Books, HOA Dues payment tracking
 - Investigate a Property Manager to complete the time-consuming routine tasks currently being done by President, VP Pool, Secretary and Communications Condo Control administration
 - Each position to make notes of these duties to be outsourced prior to our next meeting.
 - Investigate putting together a coupon book for \$30 for 10 forever guest coupons

ACC – Sheryl Stroh

- Committee in process of the Spring Neighborhood Walk about
- Don Hale's section is complete and of 110 homes only 10 require courtesy emails for minor infractions

Sharks Update –Meera for Staci and Katie

- Staci and Katie have requested that the board generate a Covid policy for them
 - Meera will formalize the policy currently being used by SJUSD and other sports teams
 - Kevin will formalize a policy for the Lifeguards
- Time trials are on Saturday, and there will be 3 additional home meets
- Snack shack has been set up with Costco, Safeway, and Instacart on the Secretary's SB credit card. All receipts will go to her, so no reimbursements will be necessary
- David will provide cash for making change to Snack Shack team – envelopes will be provided for earnings to be deposited so that we can track expenses and revenue.

SECRETARY – Tracy Rodriguez

- Minutes from last meeting were ratified
- Tracy to generate a vacation schedule for the Board members

POOL – Kevin Ryan

- Plastering project still has some minor outstanding items so we are continuing to withhold the final payment until complete.
- The cost to refill the pool was approximately \$1200



- There are problems with the chlorine equipment in both the main and the baby pool. Kevin still working on the quote for replacement
- Kevin has repaired the Water heater in bathrooms
- Still working to get security camera wires off the fence and in the trench
- Kevin will investigate how Brivo access can be de-activated once the pool is open for summer
- Clarified the pool guest policy to be a maximum of 5 guests, with payments not required for grandparents and adult children not living in the home.
 - Associate members are the immediate family living in the house and they may bring up to 5 paid guests
 - 6 guests or more require booking a party
- Emre will update the pool guest and party policy on the website
- Swim lesson sign ups will be Saturday from 1-4
 - Emre has set up payments for swim lessons in the Condo Control Store

SOCIAL – Meera Desai

- Memorial Day – Bell ringers and Boy scouts are arranged. Our traditional BBQ and potluck at the pool are planned. Need more volunteers for Kitchen and Set up.
- WNS socials are back on – Have Pasta Night (hosted by Sharks), Asian Night (Vivian Wang), Chili Night (Kimmels) scheduled. Need to schedule June 15, 22, 29, July 27, Aug 3, 10. Can add some food trucks as well.
- Aqua Fitness will run until June 9th
- Need Committee Chairs for 4th and Labor Day. Will need to really get the communication out around volunteers.
- David is running the Ren Geisick concert on June 17th. The event is open to members and non-members
- David will coordinate a couple of Bingo nights
- Meera will ask Charlotte if she can arrange for a professional casino night

COMMUNICATIONS – Emre Tapucu

- Splasher is being printed tomorrow
- We will continue to publish and deliver the Splasher with a potential go live with the online version as the primary vehicle beginning with the September issue
 - Will consider using our Library in front of the pool to be the pickup spot for those not wishing to receive their's online

TREASURER –Zhiyun Zheng -Not present

- ZZ will be resigning her post effective July 1
 - David and Meera are working with one of our neighbors who had expressed an interest in the position whenever it might be open.

New Business –

- Meera proposed having two Associate Memberships, summer and year round. Board will discuss this further in a future meeting.



- Next Board meeting: June 14, 2022, at 7:00 PM
- Adjourned 8:35 PM