



Board Meeting Minutes

June 14, 2022

7:00 PM

Ratified

PRESIDENT – David Heindel

- Opened Meeting at 7:06 PM
- Secretary confirmed Board quorum of 4 of our 6 board members
- There were 7 people in attendance including Don Hale, Valerie Wagen and Koorosh Vakhshoori who resides at 6659 Bret Harte attended, but arrived after the meeting was underway.
- President's most important tasks during the next several months
 - David requested that all Board members work to create a Task List / Road Map of their activities over each year to assist their replacements
 - **Each position to make notes of these duties to be outsourced, and duties for our successors no later than September 15th**
 - Priority #1 is secure legal counsel; we have referrals for two HOA Attorneys – this process will continue over the coming weeks.
 - Priority #2 We need to get everyone or as many as possible of our Members set up and using Condo Control; current adoption is only about 50%; David is working with Emre to get a list of those who still need to sign up and reach out to them to sign up
 - Working with Emre and Condo Control to orchestrate the next election online
 - Work on Election rules with the new attorney
 - (AQI Index back on website – open from last meeting)
 - Priority #3 Engage with a new bookkeeper to take over Quick Books, HOA Dues payment tracking
 - Priority #4 Investigate a Property Manager to complete the time-consuming routine tasks currently being done by VP Pool, Swim Team manager, Communications
 - Would like us to create a process to solicit from our members - Contractor referrals – and place it on Condo Control.

ACC – Don Hale

- Committee in process of the Spring Neighborhood Walk about
- Neighborhood is in the best shape it has been in years

SHARKS –Meera for Staci and Katie

- Season record is 2/1 with our last home meet this week, then away at Almaden, then Champs
- Team has achieved most improved times at each meet
- Pizza Social is Thursday from 2-4

SECRETARY – Tracy Rodriguez

- Minutes from last meeting were ratified



POOL – Kevin Ryan

- Plastering project waiting for a replacement stone on the baby pool. The pool light failed, and they could not get out for repair in time for the weekend, so Kevin donned scuba gear and repaired it himself. We are continuing to withhold the final payment of \$41,900 until complete, and David will try and negotiate a discount due to the time being doubled what was agreed to without justification.
- There are still problems with the chlorine equipment in both the main and the baby pool. Will need new equipment probably around \$4,500.
 - ***VOTE: Tracy motioned that the Board authorize the VP-Pool to spend up to \$6K for this new equipment, Meera provided the second, and the vote passed 4/0.***
- The exposed cables on the fences are coming down and will be trenched this week for the \$4K previously agreed on.
- Need to replace the starting blocks – agreed it is standard cost of repairs
- Getting estimates for kitchen update and bathroom floor replacement
 - Kitchen cabinets and new stainless counter tops estimate is \$12K (plus installation)
 - Replacing floor by epoxy sealing the concrete in both the kitchen and bathrooms \$12K
- ***VOTE: David motioned that we authorize the VP-Pool to undertake planting of hedges along the back fence behind the pool to aid in pollution reduction from the Expressway and noise from the pool, an expenditure not to exceed to \$3500. Meera provided the second, and the vote passed 4/0.***

SOCIAL – Meera Desai

- First WNS Social 6/15 with a Taco Truck. To be successful it needs to generate between \$500-800
 - June 22nd Greek night by MaryJo Heindel with Trivia by Marco.
 - June 29th Pizza by Valarie and the Lifeguards with Bingo (Tracy to order daubers)
 - July 6th Pasta Night (hosted by Sharks)
 - July 13th Asian Night (Vivian Wang)
 - July 20th Chili Night (Kimmel's)
 - July 27th – Grillzella's Food Truck
 - Need Sponsors for August 3rd and the last one on 8/10,
- Fourth of July: Committee Chairs: Tee Shirts: Joni Landine, Tee shirt Art Sammy Keith; Fun Run: Padma; Pet Show: Sharon Pope; Bike Parade: Colleen Kimmel; Fire Truck and Police Car: Colleen and Chris Monahan
- David is running the Ren Geisick concert on June 17th. The event is open to members and non-members
- David and Sharon Pope are working on a professional casino night
- Labor Day – BBQ and Pot luck

COMMUNICATIONS – Emre Tapucu – Out of town

- (Working on Election via Condo Control, many updates to the website & the Splasher prior to July 4th)



TREASURER –Zhiyun Zheng -Not present

- ZZ has resigned as Treasurer effective July 1
 - David is working on a replacement
 - Kevin will be taking the lead – with assistance from David - to update the 2000 SBSC Reserve Study, using the Almaden Dolphins recent reserve study as a model.
 - Finances are in great shape; hope to end the year with \$200K in the bank so we can begin to start to build a normal Reserve Account level
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- Next Board meeting: August 9, 2022, at 7:00 PM at the Pool
 - Adjourned 8:05 PM