



## ***Board Meeting Minutes***

October 18, 2022

7:00 PM

***Ratified***

### **PRESIDENT – David Heindel**

- Opened Meeting at 7:07 PM
- We confirmed that there was a Board quorum present for the meeting
- There were 9 people in attendance including Don Nickel, Annette Coffey, Sheryl Stroh, Koorosh Vakhshoori, and Joni Landine
- President's most important tasks during the next several months
  - David is working with attorney on the questionnaire regarding the CC&Rs, ACC and others will also review.
  - David will work with neighbors who are not currently on Condo Control, Emre and Koorosh to provide list to David to enable on-line payment of dues
  - Election is underway. Carol and Steve are working on preparing ballots.

### **ACC – Sheryl Stroh**

- Committee provided an update
- Discussed noise and construction city policy due to membership complaint. ACC will provide feedback to neighbor directly providing them guidance.

### **SECRETARY – Tracy Rodriguez (Absent)**

### **POOL – Joni Landine for Kevin Ryan**

- Pool closing at 8 pm – some neighbors would like to swim later. If the neighbor is willing to put the cover on, we can allow swimming past 8 pm as long as they arrive prior to 8 pm and are familiar with the covering process.
- New instructor for aqua fitness, Marlene Suits, starts on Thursday, October 20<sup>th</sup> at 9:45 am.

### **SOCIAL – Meera Desai**

- Senior Coffees will continue every Wednesday at 10:30 am until further notice.
- Diwali Open House – this Sunday, October 23, 2022 from 3-5pm. Food cost for Shadow Brook HOA - \$750.
- Red Bow Brigade needs more volunteers – one or two families per street / Block.
- Charlie Brown Tree Order will be in this week's Splasher. Need to have more people pick up their trees rather than be delivered.

### **COMMUNICATIONS – Emre Tapucu**

- Splasher is going out this Friday.
- Website is updated. Social tab has majority of events captured.
- Social events and Pool events have calendars on the website.
- Created an ACC Dropbox to see if that works for team.
- Koorosh is up to speed on all communication tools with the exception of Constant Contact.



TREASURER –Mehul Patel

- Accounting is on track.
- New Bookkeeper has been on-boarded.
- Reserve study has been completed. At the end of the year, we should set up a separate bank account for the Reserve.
- Next Board meeting: Fall Homeowners Meeting November 14, 2022, at 7:00 PM at Almaden Country Day School (Gym).
- Adjourned 8:05 PM