

# Shadow Brook Swim Club

## Swim Lesson Refund Request Form

**You must cancel two weeks prior to the lesson start date to receive a full refund.  
Cancellations with less than two weeks notice will receive a half refund.  
Lessons can be rescheduled one week prior to lesson start date if there are available times.**

If you wish to request a refund for a lesson, please fill out this form and return it to a lifeguard in the office. Please complete a separate form for each swimmer.

Date Form Submitted: \_\_\_\_\_

Parent or Guardian Name: \_\_\_\_\_

Swimmer Name: \_\_\_\_\_

Lesson Type(s):      \_\_\_\_\_ GROUP      \_\_\_\_\_ PRIVATE

Date(s) of Lesson to be Cancelled: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Original Payment Type:      CREDIT CARD

Amount Paid: \_\_\_\_\_

Refund Amount Requested: \_\_\_\_\_

Reason for Cancellation Request: \_\_\_\_\_

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